

DECLARATION OF ALTERNATIVE CHILD-CARE ARRANGEMENTS (DACA)

Step-By-Step Guide

Step 1: Instructions for DACA

Parents must read the instructions first before submitting the DACA FormSG



2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

15 mins estimated time to complete

S1234567A - Log out

Instructions

PART 1: REGISTERING CHILD'S INFORMATION

PART 2: PARENTS' INFORMATION

PART 3: GRANDPARENT'S OR PARENT'S SIBLING'S INFORMATION

PART 4: PARENT'S CONTACT

PART 5: DECLARATION

Instructions

You must make a declaration of alternative child-care arrangements for your child's P1 registration if you want to use the address of a grandparent or parent's sibling i.e., caregiver living within 2km of your school of choice ("Caregiver Address").

The same parent must make the declaration and submit the P1 registration. Only the parent who made the declaration can use the approved caregiver's address to register your child on the P1 registration portal. The other parent will not be able to do so.

Parents are advised to submit the declaration early, at least 3 working days before the intended registration phase for their child. You must receive the approval email from MOE before you can register your child for P1 using the Caregiver's Address.

You can make a declaration if you meet both conditions:

- You and your spouse (if any) are both working full-time.
- Your child is under the care of his/her grandparent or your/your spouse's sibling.

The following information is required for the online declaration:

- o Child's full name
- o Child's Birth Certificate number
- o Child's date of birth
- o Parent's contact
- o Caregiver's address

Parents will need to upload the following documents in JPG (preferred) or PDF format:

- o Both parents' NRICs
- o Child's grandparent's or parent's sibling's NRIC
- o Document showing relationship between parent and caregiver

You will be informed of the outcome via email.

If balloting is required:

If the Caregiver Address is within 2km of the school, your child will be balloted together with those of the same citizenship living between 1km to 2km of the school. This is regardless of how close the Caregiver Address is to the school.

If the Caregiver Address falls outside 2km of the school, your child will be balloted together with those of the same citizenship living outside 2km of the school.

If your child gains priority admission into a school through his/her home-school distance category based on the Caregiver Address, you will continue the childcare arrangement at the Caregiver Address for at least 30 months from the commencement of the 2023 P1 Registration Exercise on 4 Jul 2023.

Children who have been admitted based on false information will be transferred to another school with vacancies.

This form will take you about 15 minutes to complete.

Step 2: Registering Child's Information

2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

PART 1: REGISTERING CHILD'S INFORMATION

1. Number of children that you are submitting the declaration for
1

Information of 1st Child

2. 1st Child's Name
Enter 1st child's name as in birth certificate

3. 1st Child's Date of Birth
Child should be born between 2 January 2017 and 1 January 2018 (both dates inclusive)
dd/mm/yyyy

4. 1st Child's Citizenship
 Singapore Citizen
 Permanent Resident

5. 1st Child's Singapore Birth Certificate (BC) / Singapore Citizenship Certificate / Entry or Re-entry Permit

Date of birth will be auto-display upon selecting a valid Year, Month and Day.

Step 3: Parents' Information

2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

PART 2: PARENTS' INFORMATION

6. Name
PHUA CHU KANG

7. Registered address
411 CHUA CHU KANG AVE 3, #12-3, SINGAPORE 238823

8. Parent's Marital Status
Married

9. Upload back of both parents' NRIC for verification
Only the side of the NRIC with parents' address, clearly shown, is required.
File type: .JPG (preferred) or .PDF
Choose file or drag and drop here
Maximum file size: 1 MB

10. Parent's Occupation

11. Parent's Company

12. Second Parent's Name

13. Second Parent's NRIC

14. Second Parent's Occupation

15. Second Parent's Company

You will need to upload only the side of both parents' NRIC with the address clearly shown.

Step 4: Caregiver's Information

2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

PART 3: GRANDPARENT'S OR PARENT'S SIBLING'S INFORMATION

You will need to upload back of the grandparent's or parent's sibling's NRIC. You must be prepared to produce additional documents to MOE, upon request.

16. Grandparent's or Parent's Sibling's Name

17. Grandparent's or Parent's Sibling's NRIC

18. Relationship to the Child
Select an option

19. Upload Document showing Relationship between Parent and Caregiver
File type: JPG (preferred) or PDF

Choose file or drag and drop here
Maximum file size: 1 MB

20. Grandparent's or Parent's Sibling's NRIC Address (Block Number)
e.g. 11A

21. Grandparent's or Parent's Sibling's NRIC Address (Street Name)
e.g. Temasek Street 11

22. Grandparent's or Parent's Sibling's NRIC Address (Floor) (optional)
Not applicable for landed property
Select an option

23. Grandparent's or Parent's Sibling's NRIC Address (Postal Code)
e.g. 090004

24. Upload back of the Grandparent's or Parent's Sibling's NRIC for Verification.
Only the back of the NRIC with Grandparent's or Parent's sibling's address clearly shown, is required.
File type: JPG (preferred) or PDF

Choose file or drag and drop here
Maximum file size: 1 MB

You will need to upload the document showing relationship between parent and the caregiver. The birth certificate of the parent can prove the relationship between the child's grandparent and parent; or the birth certificate of the parent's sibling which can prove the sibling's relationship with the parent.

You will need to upload only the side of the caregiver's NRIC with the address clearly shown.

Step 5: Parent's Contact

2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

PART 4: PARENT'S CONTACT

25. Mobile number

26. Alternative Contact Number (optional)

27. Email
Please ensure that you have entered a valid email. Upon successful submission of the declaration, an acknowledgement will be sent to this email.
MOE may contact you at this email should further clarifications and / or additional documents are required.

Upon successful submission of the DACA FormSG, an acknowledgement will be auto sent to this email.

Step 6: Declaration

2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA)

PART 5: DECLARATION

28. To be completed by Parent

I declare, agree and undertake that:

- i. My spouse (if any) and I are both working full-time.
- ii. My child is under the care of his/her grandparent or my/my spouse's sibling who is currently residing at the address that I have used for Primary 1 Registration ("Caregiver Address").
- iii. If my child gains priority admission into a school through his/her home-school distance category based on the Caregiver Address, I will continue the childcare arrangement at the Caregiver Address for at least 30 months starting from the commencement of the Primary 1 Registration on 4 Jul 2023 ("30 Months Childcare Requirement").

The paragraphs (i) to (iii) above are collectively referred to as the "Conditions of Admission".

I further acknowledge, understand, and agree that:

- i. All the information provided by me is true and correct.
- ii. Providing any false information is a criminal offence punishable under Section 182 of the Penal Code 1871, and the punishment for such an offence is imprisonment for up to two years or a fine or both.
- iii. Information given by me in this form will or is likely to be used by a public servant for the purposes of a) evaluating if my child should be granted priority admission into a school through their home-school distance category; and b) placing my child in a school in general.
- iv. My provision of any false information in this form may result in my child being removed from the school and enrolled in any school as may be determined by the Ministry of Education in its sole discretion.
- v. The Government of Singapore may collect, use, and disclose any personal data, which I have provided for the purpose of my child's Primary 1 Registration and, where my child is enrolled, for administering and managing my child's relationship with his/her school and the Ministry of Education.
- vi. Where any of the Conditions of Admission or the 30 Months Childcare Requirement at any time fail to be met, the Ministry of Education reserves the right to transfer my child to any school in its sole discretion and I will have no say in the choice of such school.

I have read and agreed with the above declaration.

Read the declaration and click on the radio button to acknowledge having read and agreed with the declaration.

Submit now

Then click on the Submit button to submit the DACA FormSG. An acknowledgement will be auto sent to the email provided upon successful submission of the DACA

Step 7: Check your email "Inbox" and Junk" folder for the receipt of auto acknowledgement email

2023 P1 Registration Exercise - Alternative Child-care Arrangement Declaration

Ministry of Education <donotreply@mail.form.gov.sg>
To

Reply Reply All Forward Tue 23/5/2023 9:57 am

This is an internet email. If you are unsure of the content, please check the source before you respond.

Parents NRIC.pdf 401 KB
Caregiver NRIC.pdf 619 KB
Relationship.pdf 401 KB
response.pdf 53 KB

Response ID: 646c1d640883a10012d7e372

Dear Parent

1. You have successfully submitted the 2023 Primary One (P1) Registration Declaration of Alternative Child-care Arrangements (DACA) for your child.
2. MOE may contact you should further clarification and/or documents are required. You will be informed of the outcome of DACA FormSG via email. You must receive the approval email from MOE before you can register your child for P1 using the Caregiver's Address.
3. The same parent must make the declaration and submit the P1 registration. Only the parent who made the declaration can use the approved caregiver's address to register their child through the P1 registration portal. The other parent will not be able to do so.
4. Having submitted the DACA FormSG, you have declared, agreed, and undertaken that:
 - i. My spouse (if any) and I are both working full-time.
 - ii. My child is under the care of his/her grandparent or my/my spouse's sibling who is currently residing at the address that I have used for Primary 1 Registration ("Caregiver Address").
 - iii. If my child gains priority admission into a school through his/her home-school distance category based on the Caregiver Address, I will continue the childcare arrangement at the Caregiver Address for at least 30 months starting from the commencement of the 2023 Primary 1 Registration Exercise on 4 Jul 2023 ("30 Months Childcare Requirement").The paragraphs (i) to (iii) above are collectively referred to as the "Conditions of Admission".

You have further acknowledged, understood, and agreed that:

- i. All the information provided by me is true and correct.
- ii. Providing any false information is a criminal offence punishable under Section 182 of the Penal Code 1871, and the punishment for such an offence is imprisonment for up to two years or a fine or both.
- iii. Information given by me in this form will or is likely to be used by a public servant for the purposes of a) evaluating if my child should be granted priority admission into a school through their home-school distance category; and b) placing my child in a school in general.
- iv. My provision of any false information in this form may result in my child being removed from the school and enrolled in any school as may be determined by the Ministry of Education in its sole discretion.
- v. The Government of Singapore may collect, use, and disclose any personal data, which I have provided for the purpose of my child's Primary 1 Registration and, where my child is enrolled, for administering and managing my child's relationship with his/her school and the Ministry of Education.
- vi. Where any of the Conditions of Admission or the 30 Months Childcare Requirement at any time fail to be met, the Ministry of Education reserves the right to transfer my child to any school in its sole discretion and I will have no say in the choice of such school.

Thank you.

Ministry of Education

A summary of your response is shown below. A PDF summary is also attached for your convenience.

Upon successful submission of the DACA FormSG, an acknowledgement will be auto sent to the email provided.